



# Application for Marriage Certificate

To speed up processing time, order online at [ehealthsask.ca](http://ehealthsask.ca)

**A readable photocopy of the applicant's identification *MUST* be submitted with this Application.**

## Delivery Information

REGULAR SERVICE

**NOTE: HEALTH REGISTRIES IS NOT RESPONSIBLE FOR DELAYS OR LOST ITEMS BY CANADA POST.**

- Regular Mail (no additional charge) - delivered by Canada Post (No Tracking Provided)
- Pick up (no additional charge) in Regina 101-1901 Scarth St., Regina, SK. Check [ehealthsask.ca](http://ehealthsask.ca) for office hours.
- Regular Courier Service delivered to an address in Saskatchewan (with tracking number), used if you do not meet urgent service criteria but would like to have your certificate delivered by courier. (Additional \$30)

**Note: For regular courier service to an address outside of Saskatchewan, you will need to make your own arrangements with a courier service. Call our office at 1-800-667-7551 for more information.**

URGENT SERVICE

- Urgent Service Courier delivered to an address in Saskatchewan (Additional \$30)  
**Note: For regular courier service to an address outside of Saskatchewan, you are required to make arrangements with a courier service of your choice. Call our office at 1-800-667-7551 for more information.**

- Urgent Service Pick Up (Additional \$30)

**Note: If urgent service is requested the application MUST meet urgent service criteria:**

- a) Immediate Travel – the client has already booked their holiday. The client must provide proof of the booking (e.g. trip itinerary).
- b) Emergency Travel – the client must travel due to personal emergency (e.g. family death)

**Note: If requesting urgent service by courier please pay by Credit Card, Money Order or Certified Cheque. If the marriage is not registered, you will be contacted to arrange payment of the additional fee.**

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## Payment Information

**Note: Payments must be made in CANADIAN funds. Overpayments in foreign currency will not be refunded.**

**By Mail:**

Cheque / Certified Cheque - payable to **eHealth Saskatchewan**  
(orders paid by personal cheque will be delayed until the cheque clears the bank)

Money Order - payable to **eHealth Saskatchewan**

VISA / MasterCard

VISA Debit / MasterCard Debit

**In Person:** 101-1901 Scarth St., Regina, SK

Cheque / Certified Cheque - payable to **eHealth Saskatchewan**  
(orders paid by personal cheque will be delayed until the cheque clears the bank)

Money Order - payable to **eHealth Saskatchewan**

Debit

Cash

VISA / MasterCard

VISA Debit / MasterCard Debit

\*Cardholder's Name (As shown on Card)

\*Cardholder's Signature

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Credit Card Number (16 digits)

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M M Y Y

Expiry Date

Payment Amount \$ \_\_\_\_\_

VISA



MasterCard



Visa Debit



MasterCard Debit



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## Important Information

- ▶ If you are the applicant and would like someone else to pick up your documents, you must provide a completed Authorization Form, available at [ehealthsask.ca](http://ehealthsask.ca), and a readable photocopy of identification of both parties.
- ▶ Our processing times are available at [ehealthsask.ca](http://ehealthsask.ca). This does not include Canada Post mailing time.
- ▶ You can return the completed form to:

**eHealth Saskatchewan**  
**101-1901 Scarth St.**  
**Regina, SK S4P 2H1**

**ALL applicants MUST PROVIDE IDENTIFICATION as outlined below.**

\*\*Please ensure copies of identification are readable. Do **NOT** send original documents. We are not responsible for any loss or damage that may occur.

<b>** ONE PIECE REQUIRED FROM BELOW LIST</b>	<b>OR</b>	<b>** TWO PIECES REQUIRED FROM BELOW LIST</b>
<b>Government Issued Photo ID</b>		<b>Other ID</b>
Photo Driver's License / SGI Identification Card		Birth Certificate
Passport		Health Card
Certificate of Indian Status (Status card)		Student ID Card
Citizenship Card		Utility Bill (i.e. SaskPower, SaskEnergy, etc. that displays name and address)
Permanent Resident Card	A document that shows your name and address such as a Bank Statement, Residential Lease, Mortgage Document, Income Tax Statement, Cancelled Cheque, Social Assistance Benefit.	

### **Who can Apply for a Marriage Certificate?**

- Either party to the marriage.
- An adult child of the marriage.
- An individual who is authorized by an eligible person. An authorization form found at [ehealthsask.ca](http://ehealthsask.ca) and a copy of identification of both parties must be included.
- Any person/organization as directed by a court order.
- A personal representative of the estate of an eligible person. A copy of the will is required.

For more information about who can apply please see [ehealthsask.ca](http://ehealthsask.ca)